**PRE-QUALIFIED ON-CALL CONSULTANT LIST (PQOC LIST) FOR**

**WASTEWATER AND ENVIRONMENTAL ENGINEERING CONSULTANT SERVICES**

**TASK ORDER AGREEMENT FORM (TAF)**

**CITY OF LOS ANGELES CONTRACT NO.\_\_\_\_\_\_\_\_\_\_\_**

**[Firm Name]**

**TAF No. \_\_\_\_\_(TOS No. \_\_\_): [Insert Title of Task Order]**

Budget: $ Task Order Award Date:\_\_\_\_\_\_\_\_\_\_\_\_

City Task Order Agreement Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Firm Name] Task Order Agreement Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **BASIS OF INITIATION OF TAF**

[Provide brief description of Task Order Solicitation work requested]

1. **SCOPE OF ANTICIPATED TASKS**

[Reference the Task Order Solicitation and the proposal received from the Consultant]

1. **TENTATIVE SCHEDULE FOR COMPLETION OF WORK**

[Indicate start and completion dates]

1. **ANTICIPATED USE OF SUBCONSULTANTS ON [FIRM NAME] TEAM**

 [List Subconsultants to be used]

1. **COST ESTIMATE**

[List lump sum cost for this work or approved hourly billing rates]

1. **[Firm Name] ANTICIPATED PRINCIPAL AND LEAD STAFF ASSIGNMENTS**

[List main roles and names of Consultant team]

Principal-in-Charge \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Manager \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

QA/QC \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Engineer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**G. TAF SIGNATURES**

Work performed under this TAF is governed by Contract No. \_\_\_\_\_\_\_\_\_\_\_\_\_ between the City of Los Angeles and [Firm Name]. The City of Los Angeles, Bureau of Engineering, Environmental Engineering Division and the Consultant agree to the above stated terms of this TAF. The terms of this TAF can only be modified by written agreement agreed to by the City’s Project Manager.

Division Manager: Date:
 [Insert Name]

City’s Project Manager: Date:
 [Insert Name]

[Firm Name]: Date:

[Insert Name]

Original Distribution: Master Files

 Consultant