

Department of Public Works
Bureau of Engineering
Project Closeout Form

Administration Division
Work Order Unit
1149 S. Broadway St., Suite 710
Mail Stop 490

A SEPARATE CLOSEOUT FORM IS REQUIRED FOR EACH WORK ORDER AND PERMIT

1. Closing Date: _____ 2. Work Order/Permit #: _____

3. Title: _____

4. I RECOMMEND that this Work Order/Permit be closed in the following Bureau (s):
(Complete this section only if applicable)

76-BCA 82-BOS 50-Acct 84-ST. LIGHTING Other, Please List Below: _____

5. PM/CM Checklist: (Check all of the items that are applicable)

<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	As-Built Plans Signed	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	Uploaded in Navigate LA
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	Microfilm Completed	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	Acceptance Board Report
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Other (Please Specify) _____					

6. COMPLETED

7. CANCELLED

8. ABANDONED

9. DENIED

10. For Use By Land Development Group:

11. Division/District: _____ (Please Type) 12. Prepared by: _____ (Please Type)

We have confirmed that all Bureau of Engineering charges to this work order have been posted and that no additional charges will be accepted.

13. Project Manager/Engineer's Name _____ (Please Type) 14. Phone No: _____

15. Mapping Division Signature _____ (Verifying As Builts Upload to Navigate LA) 16. Date: _____

17. District Engineer/Division Head Signature: _____ (District/Division Head Signature) 18. Date: _____

For Use by Work Order Unit Only:

Closing Date: _____ Serial No: _____