

## Change Order Cost Summary

(This sample form is for informational purposes only. It cannot be construed as modifying any Specification or Contractual provision)

### Change Order (Lump Sum and/or Time & Materials) Work

	<u>Direct Labor</u>	<u>Direct Materials</u>	<u>Direct Equipment</u>	<u>Totals</u>
(1): Lump Sum Work by Prime Contractor	\$	\$	\$	
(2): "T&M" Work by Prime Contractor	\$	\$	\$	
(3): Subtotal - Direct Work (Prime Contractor)	\$	\$	\$	
(4): All Lump Sum Work by subcontractors (any tier)	\$	\$	\$	
(5): All "T&M" Work by subcontractors (any tier)	\$	\$	\$	
(6): Subtotal - Direct Work (all subcontractors)	\$	\$	\$	
(3)+(6)=(7): Total - Direct Costs	\$	\$	\$	
(8): Markup	(20% of direct labor) \$	(15% of direct mat'l) \$	(15% of direct equip) \$	
(9): Prime Contractor Markup for subcontractors				5% of line (6) direct sub work
(10): Bonds & Insurance				1% of line (7) all direct work
(11): Additional amount (if any) permitted by Contract				
(12): <b>GRAND TOTAL</b>				Add sums of lines (7), (8), (9), (10) and (11)

PROJECT NO.  
PROJECT NAME  
MM/DD/YY

Change Order Request  
Division 01-GR  
01251-Form A