CITY OF LOS ANGELES
CALIFORNIA

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March XX, XXXX

Mr. Bob Eaton, Project Manager
S. J. Amoroso Construction Co., Inc.
275 East Baker Street, Suite B
Costa Mesa, CA 92626-4504

CLA Ltr# XXXX

EAST VALLEY SOLID RESOURCES MANAGEMENT COMPLEX
PRELIMINARY CHANGE ORDER NO. 000   **W.O. E1601660**

Dear Mr. Eaton:

Attached is Preliminary Change Order No. 000 for your review. Please provide a lump sum proposal for the subject change with a complete itemized cost breakdown of all labor, materials and equipment necessary to accomplish this change. We will review your proposal and, if necessary, schedule negotiations to reach a final resolution to the satisfaction of both parties.

In addition, please provide a CPM schedule analysis for any impact to the construction schedule as a result of this change. If applicable, provide an estimate in terms of working days, supported by the analysis, to be added or deducted from the critical path of the current schedule. Your proposal and Time Impact Analysis are due within two weeks from the date of this letter.

Except as indicated, all work related to the proposed change shall be done in accordance with applicable portions of the original contract documents.

No work shall be performed on this change unless a directive to proceed is forwarded from this office. If you have any questions, please call Jit Gore at (xxx) xxx-xxxx.

Sincerely,

Jim Treadaway
Division Manager
Construction Management Division

By,

Jit Gore, Building Mechanical Engineer II
Construction Manager

JT/JG/YCW/VP

CC: File 8-8-1   Carl Haase, BOS   Frank Rinaldi, BCA   Hoi Luc, Architect