

E2020 File Tree		Permissions:																						
		A = Add / View										V=View/Read Only							N = No Access					
		Sr Eng/ Div Mgr	PM	City A/PE	Con A/PE	City Desgr	Con Desgr	Est./ Sch.	Geotech	Survey	Enviro	DS Int Revwr	DS Ext Revwr	City CM	Con CM	GC	Proj. Insp.	Shop Insp.	Plant Rep	Owner Rep	Admin	Doc Control	Super Admin	
Role →																								
8 Construction Phase																								
Schedule C's (Cisco Only)		A	V	V	N	N	N	V	N	N	N	N	N	A	A	N	V	N	N	V	N	A	V	
Special Plant Accommodations (SPAs)		V	V	V	V	V	V	V	V	V	N	N	A	A	V	V	N	A	V	N	V	V		
8.1 Administration																								
8.1.1 Board Motions/Reports During Construction		A	A	A	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	A	V		
8.1.2 Claims/Disputes		A	A	V	V	V	V	V	V	V	N	N	A	A	A	V	N	N	N	N	A	V		
8.2 Contacts		A	A	A	V	V	V	V	V	V	N	N	A	A	V	N	N	N	N	N	A	V		
8.3 Contract Documents																								
8.3.1 Bid Proposal		V	A	V	V	V	V	V	V	V	V	V	A	A	V	V	V	V	V	V	A	V		
8.3.2 As-Bid Plans & Specs		V	A	V	V	V	V	V	V	V	V	V	A	A	V	V	V	V	V	V	A	V		
8.4 Correspondence																								
8.4.1 CM Communications (Field Memos)		A	A	A	V	V	V	V	V	V	N	N	A	A	V	V	N	V	V	N	A	V		
8.4.2 Correspondence from A/E		V	V	A	A	A	A	A	A	A	N	N	V	V	N	N	N	N	N	N	V	V		
8.4.3 Correspondence to A/E		A	A	V	V	V	V	V	V	V	N	N	A	A	N	N	N	N	N	N	A	V		
8.4.4 Correspondence from GC		V	V	V	V	V	V	V	V	V	N	N	V	V	A	N	N	N	N	N	V	V		
8.4.5 Correspondence to GC		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	V	N	N	A	V		
8.4.6 Transmittals from GC		V	V	V	V	V	V	V	V	V	N	N	V	V	A	V	N	N	N	N	V	V		
8.4.7 Transmittals to GC		A	A	A	V	V	V	V	V	V	N	N	A	A	V	A	N	N	N	N	A	V		
8.4.8 Reports from GC		V	V	V	V	V	V	V	V	V	N	N	V	V	A	V	N	N	N	N	V	V		
8.4.9 Inter-Departmental Correspondence		A	A	A	V	V	V	V	V	V	N	N	A	A	N	A	V	A	A	N	A	V		
8.4.10 Other Correspondence		A	A	A	V	V	V	V	V	V	N	N	A	A	N	V	N	N	N	N	A	V		
8.4.11 Email Correspondence (Public)		A	A	A	V	V	V	V	V	V	N	N	A	A	V	V	N	N	N	N	A	V		
8.4.12 Email Correspondence (Private)		A	A	A	V	V	V	V	V	V	N	N	A	A	N	V	N	N	N	N	A	V		
8.5 Allowance Orders																								
8.5.1 AO Log		V	V	V	V	V	N	V	V	V	N	N	V	V	V	V	N	N	V	N	V	V		
8.5.2 AO Requests		V	V	V	V	N	N	N	N	N	N	N	V	V	A	V	N	N	N	N	V	V		
8.5.3 AO Initiations		A	A	V	V	V	V	V	V	V	N	N	A	A	N	N	N	N	N	N	V	V		
8.5.4 Preliminary AOs		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	N	N	V	V		
8.5.5 Emergency AOs		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	V	V		
8.5.6 Time & Materials AOs		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	V	V		
8.5.7 Unilateral AOs		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	V	V		
8.5.8 CM AO Estimates		A	A	V	N	N	N	N	N	N	N	N	A	A	N	N	N	N	N	N	V	V		
8.5.9 AO Record of Negotiation		A	A	V	N	N	N	N	N	N	N	N	A	A	N	N	N	N	N	N	V	V		
8.5.10 Allowance Orders		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	V	V		
8.5.11 Final T&M AOs		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	V	V		
8.6 Change Orders																								
8.6.1 CO Log		V	V	V	V	N	N	N	N	N	N	N	V	V	N	V	N	N	V	N	V	V		
8.6.1.1 CO Log (GC Version)		V	N	N	N	V	V	V	V	V	N	N	V	V	V	N	N	N	N	N	V	V		
8.6.2 CO Requests		A	V	V	V	N	N	N	N	N	N	N	V	V	A	V	N	N	N	N	V	V		
8.6.3 CO Initiations		A	A	V	V	V	V	V	V	V	N	N	A	A	N	N	N	N	N	N	V	V		
8.6.4 Preliminary COs		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	N	N	V	V		
8.6.5 Emergency COs		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	V	V		
8.6.6 Time & Materials COs		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	V	V		
8.6.7 Unilateral COs		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	V	V		
8.6.8 CM CO Estimates		A	A	V	N	N	N	N	N	N	N	N	A	A	N	N	N	N	N	N	V	V		
8.6.9 CO Record of Negotiation		A	A	V	N	N	N	N	N	N	N	N	A	A	N	N	N	N	N	N	V	V		
8.6.10 Change Orders		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	V	V		
8.6.11 Final T&M COs		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	V	V		
8.6.12 Supplemental Agreement COs		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	V	V		
8.6.13 Final Closeout CO		A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	V	V		
8.6.14 Design Problem Identification & Reduction System (DPIRS)		A	V	V	V	V	V	V	V	V	N	N	A	A	N	N	N	N	N	N	V	V		
8.6.15 Other																								
8.6.15.1 Certified Payroll		A	V	V	V	N	N	V	N	N	N	N	A	A	A	A	N	N	N	N	A	V		
8.6.15.2 Labor Rates		A	V	V	V	N	N	V	N	N	N	N	A	A	A	V	N	N	N	N	A	V		
8.6.15.3 Equipment Rates		A	V	V	V	N	N	V	N	N	N	N	A	A	A	V	N	N	N	N	A	V		
8.6.15.4 Contractor's Field Office Overhead Rate		A	V	V	V	N	N	V	N	N	N	N	A	A	A	V	N	N	N	N	A	V		
8.7 Meetings																								
8.7.1 Pre-Construction Meeting Minutes		V	V	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	A	V		
8.7.2 Weekly Meeting Minutes		V	V	V	V	V	V	V	V	V	N	N	A	A	V	V	N	V	V	N	A	V		
8.7.3 Focus Meeting Minutes		V	V	V	V	V	V	V	V	V	N	N	A	A	A	V	N	V	V	N	A	V		
8.7.4 Other Meeting Minutes		V	V	V	V	V	V	V	V	V	N	N	A	A	V	V	N	V	V	N	A	V		
8.8 Plan Clarifications		A	A	A	A	A	A	A	A	A	N	N	A	A	V	V	V	V	V	N	A	V		
8.9 Requests for Information (RFIs)		V	V	V	V	V	V	V	V	V	N	N	V	V	A	V	V	V	V	N	V	V		
8.10 Submittals/Shop Drawings		V	V	V	V	V	V	V	V	V	N	N	V	V	A	V	V	V	V	N	V	V		
8.11 Construction & Demolition Waste Management																								
8.11.1 Waste Management Plan		V	V	V	V	N	N	N	N	N	N	N	V	V	A	V	N	N	V	N	A	V		
8.11.2 Solid Waste Diversion & Disposal Reports		V	V	V	V	N	N	N	N	N	N	N	V	V	A	V	N	N	V	N	A	V		
8.12 Construction Building Information modeling (BIM)		A	A	A	A	A	A	A	A	A	N	N	A	A	A	V	N	N	V	N	A	V		
8.13 Construction LEED & Envision Documents		V	A	A	A	V	V	V	V	V	N	N	A	A	A	V	N	N	N	N	A	V		
8.14 Field Observations Reports																								
8.14.1 A/E Observation Reports		V	V	A	A	A	A	V	A	A	A	N	N	V	V	N	V	N	N	N	A	V		
8.14.2 CM Observation Reports		V	V	V	V	V	V	V	V	V	N	N	A	A	N	V	N	N	N	N	A	V		
8.14.3 Other Observation Reports (Geotech, Struct., Arb., Bio., etc.)		V	V	V	V	A	A	V	A	A	A	N	N	A	A	V	V	N	N	N	A	V		
8.14.4 Surveys		V	V	V	V	V	V	V	V	A	V	N	N	A	A	A	V	N	N	N	N	V	V	
8.15 Inspection Documents																								
8.15.1 BCA Inspector's Daily Reports		V	V	V	V	V	V	V	V	V	N	N	V	V	N	A	V	N	N	N	A	V		
8.15.2 BCA Inspector's Job Memorandums		V	V	V	V	V	V	V	V	V	N	N	A	A	V	A	V	N	V	N	A	V		
8.15.3 BCA Notices of Non-Compliance		V	V	V</																				

8.17.5 Old Progress Payments																							
8.17.5.1 Requests for Progress Payment	V	V	V	N	N	N	V	N	N	N	N	N	N	V	V	A	V	N	N	V	N	V	V
8.17.5.2 Approved Progress Payment	V	A	V	N	N	N	V	N	N	N	N	N	N	A	A	V	A	N	N	V	N	A	V
8.17.6 Progress Payments (under Beta)																							
8.17.7 20-Day Preliminary Notices	V	A	V	N	N	N	N	N	N	N	N	N	N	A	A	A	V	N	N	N	N	A	V
8.17.8 Stop Notices	V	A	V	N	N	N	V	N	N	N	N	N	N	A	A	A	V	N	N	V	N	A	V
8.18 Permits																							
8.18.1 Ready-to-Issue Notices	V	A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	A	V	
8.18.2 Permits	V	A	A	V	V	V	V	V	V	V	N	N	A	A	A	V	N	N	V	N	A	V	
8.19 Photos																							
8.19.1 Pre-Construction Photos	V	A	A	A	A	A	A	A	V	A	N	N	A	A	A	A	N	N	V	N	V	V	
8.19.2 BCA Progress Photos	V	V	V	V	V	V	V	V	V	V	N	N	V	V	V	A	N	N	V	N	V	V	
8.19.3 CM Progress Photos	V	V	V	V	V	V	V	V	V	V	N	N	A	A	V	V	N	N	V	N	A	V	
8.19.4 GC Progress Photos	V	V	V	V	V	V	V	V	V	V	N	N	V	V	A	V	N	N	V	N	V	V	
8.19.5 Post-Construction Photos	V	A	A	A	A	A	A	A	V	A	N	N	A	A	V	V	N	N	V	N	V	V	
8.20 Safety																							
8.20.1 Pre-Construction Safety Conference Meeting Minutes	V	V	V	V	V	V	V	V	V	V	N	N	A	A	V	V	V	V	V	N	A	V	
8.20.2 Contractor's IIPP	V	V	V	V	V	V	V	V	V	V	N	N	V	V	A	V	V	V	V	N	V	V	
8.20.3 Accident/Incident Reports	V	A	A	V	V	V	V	V	V	V	N	N	A	A	A	A	V	V	V	N	V	V	
8.20.4 Material Safety Data Sheets	V	V	V	V	V	V	V	V	V	V	N	N	A	A	A	V	V	V	V	N	V	V	
8.21 Schedule																							
8.21.1 Pre-Construction Scheduling Conference Meeting Minutes	V	V	V	V	V	A	V	V	V	V	N	N	A	A	V	V	N	N	V	N	A	V	
8.21.2 90-Day Preliminary Schedule	V	V	V	V	V	A	V	V	V	V	N	N	A	A	A	V	N	N	V	N	V	V	
8.21.3 Construction Baseline Schedule	V	V	V	V	V	A	V	V	V	V	N	N	A	A	A	V	N	N	V	N	V	V	
8.21.4 Monthly Schedule Updates	V	V	V	V	V	A	V	V	V	V	N	N	A	A	A	V	N	N	V	N	V	V	
8.21.5 3-Week Progress Schedules	V	V	V	V	V	A	V	V	V	V	N	N	A	A	A	V	N	N	V	N	V	V	
8.21.6 Time Impact Analysis (TIAs)	V	V	V	V	V	A	V	V	V	V	N	N	A	A	A	N	N	N	N	N	V	V	
8.21.7 As-Built Schedule	V	V	V	V	V	A	V	V	V	V	N	N	A	A	A	V	N	N	V	N	V	V	
8.22 Start-Up/Commissioning																							
8.22.1 Start-Up Procedures/Commissioning Plan	V	A	A	A	V	V	V	V	V	V	N	N	A	A	A	V	N	V	V	N	A	V	
8.22.2 Start-Up/Commissioning Meeting Minutes	V	A	A	V	V	V	V	V	V	V	N	N	A	A	V	V	N	V	V	N	A	V	
8.22.3 O&M Manuals	V	V	V	V	V	V	V	V	V	V	N	N	V	V	A	V	N	V	V	N	V	V	
8.22.4 O&M Training Manuals/Videos	V	V	V	V	V	V	V	V	V	V	N	N	V	V	A	V	N	V	V	N	V	V	
8.22.5 Facility Testing	V	A	A	V	V	V	V	V	V	V	N	N	A	A	A	V	N	V	V	N	V	V	
8.22.6 Commissioning Reports	V	A	A	V	V	V	V	V	V	V	N	N	A	A	A	V	N	V	V	N	V	V	
8.23 Closeout																							
8.23.1 As-Built Drawings	V	A	A	A	V	V	V	V	V	V	N	N	A	A	A	V	N	V	V	N	A	V	
8.23.2 Conveyance Forms	V	A	A	A	V	V	V	V	V	V	N	N	A	A	N	V	N	V	V	N	A	V	
8.23.3 Spare Parts List	V	A	A	A	V	V	V	V	V	V	N	N	A	A	A	V	N	V	V	N	A	V	
8.23.4 Warranties	V	A	A	V	V	V	V	V	V	V	N	N	A	A	A	V	N	V	V	N	A	V	