

| INTERAGENCY MOU | | |
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| APPENDIX C: PROJECT DELIVERY AGREEMENT | | |
| Before an infrastructure project requiring work from multiple departments enters the design development/preliminary engineering phase, the lead department must complete this interdepartmental project delivery agreement and procure the signature of the lead contact from each department or organization involved. The Project Agreements should be uploaded as part of the project information on Public Way Reservation System (PWRS). | | |
| PROJECT NAME: [PLEASE MAKE A COPY OF THE SPREADSHEET BEFORE MAKING INPUTS] | | |
| PROJECT AGREEMENTS INFORMATION | PROJECT RESPONSE | |
| GENERAL INFORMATION | | |
| 1 Project Name | ATP Cycle 5 - Carver Middle School Improvements | |
| 2 Project Description | School and pedestrians safety improvements including: APS Signals, continental crosswalks, curb extensions, curb ramps, HAWK signals, intersection tightening, LPIs, flashing beacons, raised crosswalk, speed feedback signs, and speed humps. | |
| 3 Project Location | Project boundaries: Avalon Bl on the west, 42nd St on the north, Compton Ave on the east, 48th St on the south | |
| 4 Lead Department | LADOT | |
| 5 Project Manager Name and Contact Information | Austin Kano, 213-972-4978 | |
| 6 Project Manager Supervisor's Name and Contact Information | Marco Arroyo, 213-972-4976 | |
| 7 Associated Program (Vision Zero, Complete Streets, etc.), if applicable | Safe Routes to School | |
| 8 Grant Program, if applicable | ATP Cycle 5 | |
| 9 Is this project included in the interdepartmental joint work plan? | Included in the STPOC project listing | |
| ED25/PUBLIC RIGHT-OF-WAY PROTOCOLS (BOARD OF PUBLIC WORKS FILE 2021-0368) | | |
| 10 Add the link to this project's Right-of-Way Protocols Checklist (Appendix C.1) to determine how the project considered the desired outcomes of the Public Right-of-Way Protocols and followed any action items described in the table. (As applicable) | N/A | |
| PROJECT DELIVERY DATABASE/OVERLAPPING PROJECTS | | |
| 11 Link to a screenshot of a list and/or map from Navigate LA of overlapping projects and asset maintenance | In Progress | |
| (a) List each of the projects where coordination is warranted or where aspects of the projects can be combined | In Progress | |
| (b) <i>Lead Department Contact Initials</i> , confirming that they are in communication with project managers of relevant and overlapping projects in the vicinity | In Progress | |
| 12 Lead Department Contact Initials, confirming that the following project information has been entered into the interdepartmental project delivery database and committing that the lead department will update the project information in the interdepartmental project delivery database quarterly (March 30, June 30, Sept 30, Dec 30) and/or when a major milestone is accomplished | In Progress | |
| PROJECT PHASE INFORMATION | LEAD DEPARTMENT | PARTNER DEPARTMENT/BUREAU |
| 13 Design Development/Preliminary Engineering Phase (PA&ED) | | |
| (a) Action Required | | |
| (b) Start and End Dates | 1/1/2022 to 12/31/2023 | |
| (c) Department Name | LADOT | BOE |
| (i) Department Role | PM | Lead designer/project manager |
| (ii) Department Contact (Name / Email) | Austin Kano | Fadi Abboud |

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| | (d) Timely Use of Funds | 6/30/2024 | |
| 14 | Final Design Phase (PS&E) | | |
| | (a) Action Required | | |
| | (b) Start and End Dates | | |
| | (c) Department Name | | |
| | (i) Department Role | | |
| | (ii) Department Contact (Name / Email) | | |
| | (d) Timely Use of Funds | | |
| 15 | Bid and Award Phase | | |
| | (a) Action Required | | |
| | (b) Start and End Dates | | |
| | (c) Department Name | | |
| | (i) Department Role | | |
| | (ii) Department Contact (Name / Email) | | |
| | (d) Timely Use of Funds | | |
| 16 | Construction Phase | | |
| | (a) Action Required | | |
| | (b) Start and End Dates | | |
| | (c) Department Name | LADOT | BOE |
| | (i) Department Role | Project Manager | Project Manager/Construction Manager |
| | (ii) Department Contact (Name / Email) | Austin Kano / austin.kano@lacity.org | Fadi Abboud / fadi.abboud@lacity.org |
| | (d) Timely Use of Funds | | |
| 17 | Outside Organizations Involved (e.g. Metro, LA County Public Works or Sanitation District, SoCal Gas and other utilities, Metrolink, Caltrans) | | |
| | (a) Start and End Dates | Oct 2022 - May 2025 | |
| | (b) Organization Name | City Trees Program, USC, BOE Complete Streets (Tech Advisors); California Transportation Commission (CTC), Caltrans | |
| | (i) Organization Role | | |
| | (ii) Organization Contact (Name / Email) | | |
| MAINTENANCE | | | |
| 18 | Description of Maintenance Required | All proposed treatments are standard and will be maintained by the respective departments. | |
| 19 | Funding Source for Maintenance and Maintenance Period Covered by Funding | None required. Maintenance will be absorbed by respective department's existing work plans | |
| 20 | Department or designated third party Responsible for Maintenance | N/A | |
| | (a) Signature from Department or designated third party, confirming they will handle maintenance | N/A | |
| LAFD COORDINATION | | | |
| 21 | LAFD Checklist | | |
| | (a) Based on the LAFD Checklist (Appendix C.2), does LAFD need to be alerted of the project? | Yes | |
| | (b) If yes: | | |

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| | (i) What is the issue that triggered LAFD's involvement? | People St elements, new treatments, if applicable |
| | (ii) LAFD Contact Name and Signature, confirming that LAFD is aware of the project and in communication with the project manager | In Progress |
| | | |
| | CONFIRMATION | |
| 22 | <i>Lead Department Contact Initials</i> , confirming they have screened the project using the PROW Checklist and notified department divisions as appropriate | MRO |
| 23 | <i>Lead Department Contact Initials</i> , confirming that the following project information has been entered into the interdepartmental project delivery database and committing that the lead department will update the project information in the interdepartmental project delivery database quarterly (March 30, June 30, Sept 30, Dec 30) and/or when a major milestone is accomplished | MA/AK |
| 24 | <i>Lead Department Contact Initials</i> , confirming that, to the best of their knowledge, they have listed every department and organization included in the project | MRO |
| 25 | <i>Lead Department Contact Signature</i> , confirming that they have reviewed the entire project agreement and, to the best of their knowledge, all information is correct | MRO |
| 26 | <i>Other Department Contacts Signatures</i> , confirming that every department involved in the delivery of the project is party to the Project Agreement | FA |